



Sage Construction SharePoint BizPortal

Benefits

Installation and configuration in just three days. As an out-of-the-box solution, SharePoint BizPortal delivers immediate benefits to many customers.

Integration with Office. BizPortal is built on Microsoft SharePoint so you can easily move your information in and out of the Office suite.

Secure, centralised information for better decision-making and team collaboration. Manage business critical information in a centralised environment rather than a series of Excel spreadsheets, allowing multi-user access & secure control.

Sage Construction SharePoint BizPortal provides customers with a fast track solution that can be used stand alone or can be integrated with the Sage Construction EVision solution and offers the following functionality:

- Version control of shared documents
- Document Management and project portals
- Holiday approvals
- Management of training
- Workflows for complex proposals
- HR portal for holiday approval, sickness monitoring and access to important policy documents.
- Access to information held within EVision, reducing the training need of employees

All your information can be held in a central and secure repository, bringing business information scattered across laptops and email servers to a central control point ensuring vital business information is not lost.

SharePoint BizPortal builds on the Microsoft SharePoint solution to provide you with a scalable solution that can be deployed in 3 days and that delivers immediate benefits to your organisation. With our rapid consultancy solution, the software can be enhanced in bite-sized pieces ensuring your business gains quick benefits.



Contact us

T: +44 (0)845 080 4940

F: +44 (0)845 080 4949

W: www.sageforconstruction.co.uk

E: construction@sage.com

Microsoft
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Partner

sage

Features	
Sales Pipeline	<ul style="list-style-type: none"> • Enable your sales team to remotely enter pipeline and customer information in an easy to use interface
Customer Database	<ul style="list-style-type: none"> • Have a central view of who your customers are and their contact details • Share this information with staff who need to know, improving customer management
Holiday Approvals	<ul style="list-style-type: none"> • Manage holidays in a consentient auditable manner • Track approvals as staff request holidays • Maintain a log of staff entitlement and days taken
Sickness	<ul style="list-style-type: none"> • Collate sickness information in a central location. • Analyse this information for trends and required changes to your policies
Health and Safety	<ul style="list-style-type: none"> • Have an auditable repository of Health and Safety documents with version control • Automatically alert all staff to Health and Safety Document changes • Get an electronic receipt to prove they have been informed of the changes
HR Documents	<ul style="list-style-type: none"> • Ensure all staff have easy access to your HR documents • Maintain an audit trail of these documents and their changes
Training Management	<ul style="list-style-type: none"> • Create a catalogue of available training courses • Allow users to subscribe to courses • Distribute materials and survey's electronically
Asset Register	<ul style="list-style-type: none"> • Allow mobile staff to help keep the asset register up to date by entering the equipment they have in their possession
Document Management	<ul style="list-style-type: none"> • Store your documents in a managed searchable location. • Tracking and analysis of core business documents • Store extra information (meta-tags) which describe the content of the documents, making information easier to find • Ensure the security of your documents • Only allow authorised users to modify documents
Version Control	<ul style="list-style-type: none"> • Documents and lists of information can be version controlled • Keep a track of who changed what • Roll back to a previous version with the click of a mouse
Project Portals	<ul style="list-style-type: none"> • Quickly create a central location to manage and collaborate on a project • Store all project specific documentation in a central secure location • Create task list assigned to users • Manage the project from a central dashboard
Document Approvals	<ul style="list-style-type: none"> • Automate the approval and management of your business processes • Complex proposals can be managed via workflow • HR, operational and health and safety documentation can be approved by key people before publication
Microsoft Excel Integration	<ul style="list-style-type: none"> • Business data held in Microsoft Excel spreadsheets can be put into a managed portal allowing multiple users secure access • Information is linked from SharePoint to Excel with one click of a mouse, allowing users to create complex spreadsheets and automatically update these with the latest information

Find out how Sage Construction SharePoint Portal can help you gain better business insight, enable more productive people and processes and respond to changing business conditions.

Availability of certain features and functions subject to licensing options.

